

LOWER COLUMBIA HUMAN RESOURCE MANAGEMENT ASSOCIATION

Minutes of Board Meeting

December 28, 2007

A transition meeting of the LCHRMA Board was held on this date at 4:15 p.m. Those in attendance were: Linda Zillinger, President; Dean Perez, 2008 President, Linda Ray, Treasurer, and Genevieve Butenshon, Secretary. Genevieve took minutes of the meeting.

1. 2008 Positions:

Linda Zillinger noted the upcoming change in officers, effective January 1, 2008: Dean Perez, President; Genevieve Butenshon, President-Elect; Carol Snell, Vice President of Membership; Sharon Craven, Secretary; Sumeur Watkins, Treasurer and Lori Bell, continuing as Communications Director. Those present discussed the transitions and details of duties.

2. Chapter Achievement Plan:

The Board reviewed the 2007 Chapter Achievement Plan in detail, noting that the Chapter should receive a Superior Merit award.

3. Other Business:

The Board discussed various issues, including monthly presentation options, current fees, schedule, location and possible sponsorship of meetings, as well as making the required bank account authorization changes.

4. Action Items:

- Outgoing Treasurer Linda Ray will schedule a time to get together with new treasurer Sumeur Watkins.
- Outgoing VP of Membership Paul Knoch will schedule a time to get together with new VP of Membership Carol Snell.
- Update Chapter bylaws to include a student member category – Dean Perez.

There being no further business to bring before the Board, the meeting was adjourned at 5:40 p.m.

Next Meeting: To be announced.

Signed:

Genevieve Butenshon, Secretary

Linda Zillinger, President

Date Approved

*Cc: Columbia District Director
Oregon State Council Director
SHRM Regional Manager*