

**Lower Columbia Human Resources Management
Board Meeting Notes
September 24, 2008**

- 4:20 pm meeting called to order
- Board minutes approved for 8/20/08
- Decision – The Board approved Dean to purchase (12) ct box of coffee table books for luncheon presenters (Book: Maritime Museum’s Columbia River book)
- All agreed that August luncheon presenter, Deac Guidi did a good job, had a lot of good ideas and comments, but may have rambled a bit and could have been a bit more prepared
- Officers Reports
 - Genevieve Butenshon – She can’t be on the Board next year because of workload but will still remain associated with LCHRMA. Genny will serve out her position until 12/31/08.

Linda Zillinger – Requests all SHRM donation checks to be sent to her. She reported LCHRMA approved a \$500 donation check to the Foundation. She reported that Elizabeth Sadou provided good Internet diversity links to us.

Sumuer Watkins – Sumuer reported she has reconciled the checking account as of this date, and had sent funds from savings to checking account. The employment seminar revenue was approximately \$700. Judy Clark will do her presentation pro bono but has asked LCHRMA to make a donation to the SHRM Foundation in hers and LCHRMA name. Law seminar cost was \$1274. Dean will provide mileage to instructor. Regarding “no-shows” for luncheons Sumuer has been successful in getting payments for these.

Carol Snell – Carol and Dean co-reported. They are checking to see if Linda Ray and Marti Teske’s membership have lapsed. Dean provided additional recommendations about growing membership with a list of SHRM members (28) who are in the region. He will draft a letter to be signed by Dean and Carol, and will include in the mailing a chapter designation form, and a brochure inviting them to join LCHRMA. This will be done in October. There are four SHRM members in the area that would bring the total of prospective members to about 32. Target is to get a 10% response.

- Additional discussion
 - Judy Clark Seminar- Holiday Inn Express in Astoria is location for Judy Clark seminar, and \$350 will hold the room.

Schedule, cost, logistics:

7:30am-8:30 am – Registration

8:30am-12 noon – Seminar

\$50 – members

\$60 – guests

Sharon Craven will coordinate the continental breakfast and A/V needs;
A break time will have to be scheduled
Evaluation form will need to be created
20 people would be break-even

- By-Laws
By-laws were approved. Linda will e-mail to Dean and he will forward to Diana Gould for her review and approval
- Board Nominations – Dean presented a slate of nominations, and committed to have final nominations out to Board and members by end of October. The following nominations were presented:
 - Dean Perez was nominated and seconded to continue as President;
 - Cheryl Martin was nominated and seconded for President-elect (Cheryl accepted);
 - Lori Bell was nominated and seconded for VP of Membership;
 - Linda Zillinger was nominated and seconded for Secretary;
 - Sumuer Watkins was nominated and seconded to continue as Treasurer;
 - Sharon Craven was nominated and seconded for Foundation and Diversity Chair;
 - Ron Kramer was nominated and seconded for Communications & Newsletter Director (Ron subsequently declined this nomination).
 - Leslie Atkinson was nominated and seconded for Communications & Newsletter Director (Leslie accepted).
 - Becky Read was nominated and seconded for Student Relations Chair
 - Stacey Bue was appointed by Dean to continue as Student Relations Coordinator;
 - Paul Knoch was appointed by Dean to continue as Website Director
- Other News
Dean has been nominated as Treasurer for Oregon State Council, with term starting January 1, 2009;
Speakers are scheduled through February 2009.