

LOWER COLUMBIA HUMAN RESOURCE MANAGEMENT ASSOCIATION
Minutes of Board Meeting
September 1, 2010

I. Call to Order:

The meeting was called to order at 10:15 a.m. by President Cheryl Martin. Secretary Linda Zillinger, Treasurer Devra Hermosilla, Workforce Readiness/Student Relations Chair Heather Aho, and SHRM Foundation & Diversity Chair Sumuer Watkins were present. President Elect Sharon Borgardt arrived late. VP Membership Dean Perez and Communications Director Leslie Lipe were excused.

II. Approval of Meeting Minutes

Minutes from the August 4, 2010 board meeting were approved with the following corrections: Sumuer Watkins has served one year in her current board position, not two. The September chapter meeting time was corrected to start at 11:30 a.m.

III. Officer Reports:

President Elect – Sharon Craven

- Sharon is working on getting speakers scheduled for next year.
- What to Expect in an Employment-Related Lawsuit – The half-day seminar is scheduled on Friday, December 1. We need to work on publicity in October. We will need a hotel room overnight for the attorney, and we need to decide where to hold the event. The Boyington Building and Camp Kiwanilong were suggested as possible alternatives to the Holiday Inn Express.
- Should we consider holding Barb Bloom's half-day supervisory skills training instead of the July half-day employment law seminar next year? This might be very worthwhile for the community. Devra will contact Barb to find out her costs.

Secretary – Linda Zillinger

No Report

Treasurer – Devra Hermosilla

- Devra does not have current bank statements today. She gets them from Dean, who was excused from today's meeting.
- A chapter business debit card needs to be assigned to the treasurer's personal social security number. Devra is not comfortable with that. She suggested leaving a couple of checks with Dean or Cheryl, so they would have them, if

needed. Cheryl said she would also be fine with charging the meeting on her personal credit card and being reimbursed.

Student Relations/Workforce Development – Heather Aho

- Heather sent the scholarship application to Allan Cabelly last week in both MS Word and PDF formats. She will follow up with a phone call. The application deadline is November 15.

SHRM Foundation & Diversity – Sumuer Watkins

- LCHRMA is in the Honor Roll and listed in the VP Circle in the SHRM Foundation booklet that was published. Great job!
- Sumuer will contact Norma Hernandez to see if she would conduct a diversity presentation for the chapter next year.

V. New Business:

- ESGR (Employer Support of Guard and Reserve) – Cheryl distributed packets to board members. We will discuss at the October meeting.
- Leadership Conference – Cheryl hopes we can send one person from the chapter. She suggested LCHRMA pay for any costs not covered by SHRM. Linda said SHRM may pay for 3 nights hotel (instead of 2 nights) for people coming from the west coast. There is no charge for the conference and several meals are included. President Elect Sharon Borgardt will talk to her CEO to see if she can attend.
- Event Suggestions for 2011
 - The State of Oregon Consumer & Business Services has a grant on identity theft protection. Diane Childs heads the Identify Theft Program Outreach Department. Cheryl will ask Sharon if she can schedule Diane as a presenter at a chapter meeting next year.

VI. Old Business:

2011 Chapter Officers

- Stacey Bue was suggested as a nominee for chapter secretary or communications director.
- Lisa Nyberg, director of cooperative work experience at the college, might be interested in becoming a SHRM member. She would be a great communications director.

- Linda suggested Sumuer stay on as the foundation chair, and we could break out the diversity role, and see if Norma Hernandez would be interested. Cheryl will ask Dean to contact Norma.

Bank Account – Devra is now able to get the chapter’s account information over the phone. Everyone who needed to sign a signature card has done so.

Chapter Meeting Rates

Devra reported it is much simpler for her if people pay on line. However, now that it’s implemented, it is not as great as she thought it would be. She thinks there should be a greater difference in cost between SHRM and non-SHRM members. Linda agreed. Sumuer suggested we charge members \$15.00 and non-members \$20.00. Discussed followed. We agreed the cost of the meeting, which includes a gourmet lunch and a great speaker, are worth \$20.00 for non-members. Devra suggested looking at \$20.00 and \$25.00. Sharon said people from her organization (Wauna Federal Credit Union) would not be able to attend if the non-member rate was \$25.00. She feels it is too high. Wauna typically sends several supervisors to the meetings throughout the year.

Sumuer pointed out it would be much easier to make change at the door if we charged even numbers. ☺

MOTION (by Zillinger): Change LCHRMA meeting rates to \$15 for members and \$20 for non-members effective January 1, 2011. Unanimously approved.

Holiday Thank You Dinner

Everyone will check when their company’s holiday party is and get back to Cheryl.

VII. Announcements:

Heather announced the 2011 Job and Career Fair will be held at the Seaside Convention Center on April 13. Mark your calendars!

VIII. Adjournment:

There being no further business to bring before the Association, the meeting was adjourned at 11:28 a.m.

Next Meetings & Events:

Board meeting: Wednesday, October 6, 10:00 a.m. – 11:15 a.m.

Chapter meeting: Wednesday, October 6, 11:30 a.m. – 1:00 p.m. Topic: Employee Recognition presented by Diana Gould, SHRM Field Services Director.

Items needing action, follow up, or further discussion:

1. Contact Barb Bloom to find out cost of Barb's supervisory skills seminar – Devra
2. Contact Norma Hernandez regarding presenting a diversity topic at a chapter meeting in 2011 – Sumuer
3. Ask Dean to contact Norma to see if she would be interested in joining the board as the chapter's diversity chairperson – Cheryl
4. Review Employer Support of Guard and Reserve packet Cheryl distributed and discuss at October meeting - All
5. Find out the dates our organizations are holding their holiday parties - All