

LOWER COLUMBIA HUMAN RESOURCE MANAGEMENT ASSOCIATION

Minutes of Board Meeting

August 20, 2008

A meeting of the LCHRMA Board was called to order on this date at 4:10 p.m. Those in attendance were: Dean Perez, President; Genevieve Butenshon, President-Elect, Sumuer Watkins, Treasurer, and Carol Snell, Vice President-Membership. Linda Zillinger, Past President, Sharon Craven, Secretary and Lori Bell, Public Relations Director, were excused. In Sharon's absence, Genevieve took minutes of the meeting.

1. Officer Reports:

Genevieve reviewed speakers confirmed so far for 2009 and Board members discussed other potential presentations. Sumuer reviewed income and expenses for the recent Employment Law Seminar, noting that she was waiting for the mileage reimbursement invoice, but a profit was made on the event. She also noted billings for no-shows at recent presentations. Carol and Dean reviewed the current Chapter membership roster, discussing specific details and prospects. Dean reported on information regarding the SHRM Chapter Membership representative; Carol will contact the representative and follow up with reconciliation of the Chapter membership, as well as the At-Large membership rosters.

2. New Business:

Dean noted that he will be requesting specific information from Board members regarding the 2008 Chapter Achievement Goals in October, in preparation for review in December. Dean reported on the possibility of posting an "E Newsletter" on the Chapter's web site, noting a sample version from another chapter. All present agreed that it would be an excellent communication tool; Dean will contact resources to begin implementation. Dean reviewed the upcoming Board meeting dates and locations. The Board discussed upcoming changes in Officer Positions, noting that nominations will take place in October. Dean reported on a request to sponsor a student for the Clatsop County Leadership Forum: following discussion, the Board agreed to sponsor half the cost (\$250) for a Clatsop Community College student to attend the forum. The Board discussed recognition of speakers; Dean will follow up with purchases of small items as tokens of appreciation (approximate annual cost of \$100 – \$150). The Board also briefly discussed the option of a Board Retreat; it was agreed that a retreat is not necessary at this time; however, the December Board meeting can include a time for social gathering.

3. Old Business:

Further discussion ensued regarding future events: the July 17, 2009 Employment Law Update was noted, and Genny will research available dates, location, etc. for a presentation by Judy Clark. Dean noted that Linda is working on revising the By-laws.

There being no further business to bring before the Board, the meeting was adjourned at 5:15 p.m.

Next Meeting: Wednesday, September 17, 4:00 pm – 5:15 pm at the Bank of Astoria, Warrenton Branch.

Signed:

Genevieve Butenshon, President-Elect

Dean Perez, President

Date Approved

*Cc: Columbia District Director
Oregon State Council Director
SHRM Regional Manager*